

Privacy Policy

This Privacy Policy describes the policies and procedures on the collection, use and disclosure of your information of Momenta B.V., Geberastraat 117, 1431 RA The Netherlands ("we" or "us"), in connection with the Agenda software, our web site agenda.com, and the Agenda community forums at agenda.community.

What information do we collect?

We collect information from you when you create an Agenda account on [our site](#) or from within [the app](#) and gather data when you participate in the [community forum](#) by reading, writing, and evaluating the content shared here.

When registering for an account or when using the forum, you may be asked to enter your name and e-mail address. You may, however, visit our site without registering. Your e-mail address will be verified by an email containing a unique link. If that link is visited, we know that you control the e-mail address.

When registered and posting, we record the IP address that the post originated from. We also may retain server logs which include the IP address of every request to our server.

We also collect information from you when you decide to buy the [premium features](#) we offer. The payment provider ([Apple](#) or [Paddle](#), depending on which version of Agenda you use) will ask you for the necessary information to complete your purchase. We will at most receive your email address to identify your successful purchase along with the number of months of updates you bought. We do not have access to the details of your payment. In order to unlock the premium features we may also collect a so-called device ID that helps us identify your computer or mobile device. This identifier does not contain any information about you and is only used to uniquely identify your device.

Finally, we may also collect information about you when another Agenda user sends you a recommendation to use Agenda like your email address. We solely use this information to be able to give you the extra months of updates when you decide to purchase the premium features.

Important: We do not collect nor do we have access to the information you enter into Agenda, this is only stored on your computer, or if you sync via iCloud, in your own iCloud account (which we cannot access). It means we cannot provide you with a backup copy of your Agenda data either, always make regular backups (for instance by using Time Machine).

What do we use your information for?

Any of the information we collect from you may be used in one of the following ways:

- To grant you access to premium features and community forum areas – your information allows us to know it's you.
- To personalize your experience – your information helps us to better respond to your individual needs.

- To improve Agenda and/or our community forums – we continually strive to improve our offerings based on the information and feedback we receive from you.
- To improve customer service – your information helps us to more effectively respond to your customer service requests and support needs.
- To send periodic emails – The email address you provide may be used to send you information, notifications that you request about changes to forum topics or in response to your user name, respond to inquiries, and/or other requests or questions. We also keep you up-to-date on Agenda developments and third-party solutions (only) if we feel these would help in your experience with Agenda. From any of these communications you can always unsubscribe if you no longer wish to receive them.

How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information when you enter, submit, or access your personal information.

What is your data retention policy?

We will make a good faith effort to:

- Retain server logs containing the IP address of all requests to this server no more than 90 days.
- Retain the IP addresses associated with registered users and their posts no more than 5 years.

Do we use cookies?

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your Web browser (if you allow). These cookies enable the site to recognize your browser and, if you have a registered account, associate it with your registered account.

We use cookies to understand and save your preferences for future visits and compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. We may contract with third-party service providers to assist us in better understanding our site visitors. These service providers are not permitted to use the information collected on our behalf except to help us conduct and improve our business.

Do we disclose any information to outside parties?

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our site, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or other's rights, property, or safety. However, non-personally identifiable user/visitor information may be

provided to other parties for marketing, advertising, or other uses. Finally, in the event that we are involved in a bankruptcy, merger, acquisition, reorganization or sale of assets, your information may be sold or transferred as part of that transaction. The promises in this privacy policy will apply to your information as transferred to the new entity.

Third party links

Occasionally, at our discretion, we may include or offer third party products or services on our site. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

Children's Online Privacy Protection Act Compliance

Our site, products and services are all directed to people who are at least 13 years old or older. If you are under the age of 13, per the requirements of COPPA ([Children's Online Privacy Protection Act](#)), do not use this site.

Online Privacy Policy Only

This online privacy policy applies only to information collected through our application and site and not to information collected offline.

Your Consent

By using Agenda or the Agenda community forum, you consent to this privacy policy. If we make a change to this policy that, from our point of view, is material, we will notify you via an [@agenda](#) twitter update or e-mail to you. By continuing to use Agenda after those changes become effective, you agree to be bound by the revised privacy policy. If you have any questions or comments about this privacy policy, please [contact us](#).

Changes to our Privacy Policy

If we decide to change our privacy policy, we will post those changes on [this page](#).

This document is CC-BY-SA. It was last updated Jan 9, 2018.